

# Fowlerville District Library Board of Trustees Minutes

May 11, 2021

1. Call to Order:
  - a. Meeting was called to order at 6:30pm on May 11, 2021 by Landek-Salgado
2. Roll Call:
  - a. Landek-Salgado-Present, Ridenour-Present, Woods- Arrived at 6:38pm Kernozek-Present, Smith-Present, D. Cornett-Present, Swain-Kuch-Present
    - D. Cornett wants it noted that attendance and Roll Call should be taken according to Roberts Rules and in alphabetical order, with the Board President going last and only voting to break a tie. Landek-Salgado noted that the OMA says the president gets to vote, and Kernozek said she would investigate further information on this.
3. Approval of Agenda:
  - a. Ridenour made a motion to approve the agenda. Was 2<sup>nd</sup> by Smith. All were in favor.
4. Call to the Public:
  - a. None
5. Approval of April 28, 2021 minutes
  - a. Motion to approve minutes as amended by Landek-Salgado was 2<sup>nd</sup> by Smith. All were in favor.
6. Old Business:
  - a. 2021/2022 Budget, Raise Determination:
    - Landek-Salgado has begun Millage Campaign preparation. Landek-Salgado informed the Board that in January we will be starting the campaign for the Library Millage.
    - Director Peters would like to update the current 300 policies so Library Employee titles and job descriptions match the new standards that Director Peters expects from the employees. Director Peters will have the 300 policies updated by the June 23, 2021 board meeting.
    - Motion was made by Smith and 2<sup>nd</sup> by D. Cornett to approve Director Peters proposed raises, with the amendment that the 300 policies must be updated by the June 23<sup>rd</sup> Board meeting. All were in Favor.
  - b. Barn:
    - Director Peters did some research and found out that the barn is not currently insured. After talking with Kathy Roth with Hartford Insurance, she recommended insuring the barn with additional coverage of a before and after renovation dollar amount of the barn. She also noted that Insurance Agents only recommend that volunteers paint, or do yard work for example, not the “professional jobs” like using nail guns

or electric work. It should also be noted that if volunteers do help with the “professional jobs” that if the barn were to be damaged in any way, insurance might not cover the damage.

- Woods reported that there are no noise restrictions, but there is a quiet time of 11pm in the Village of Fowlerville. Permits and waivers will have to be pulled for the renovation of the barn. Woods noted that roofing, siding would fall under a waiver, and lean-to would fall under a permit.
- Swain-Kuch wants to make sure we check with the county building commission before beginning any project. Swain-Kuch did state that she contacted the Livingston County Building Department and that we need to have an architect before beginning a project.
- D. Cornett worries about gas lines and electric lines and that the side yard is a dangerous area, and no one should be allowed over in that part.
  1. Discussion had taken place on if the side yard by the barn was not safe, then why have programs and story times been held outside.
  2. Swain-Kuch had not seen the barn yet so the Board stepped outside to view the barn and the lot where it sits.
- A motion was made by Woods to add a lean-to, to the west side of the barn with a cement pad, and to improve the siding, roof, and windows, as well as, install large doors on the west side of the building . Ayes: Landek-Salgado, Woods, Kernozek, Smith, Swain-Kuch. Nays: D. Cornett. Motion passed.
- Landek-Salgado made a motion to ask Rajala to do a drawing of the barn when she meets with him was 2<sup>nd</sup> by Smith. All were in Favor.

7. Adjournment:

- a. Motion to adjourn at 8:23pm was made by D. Cornett and 2<sup>nd</sup> by Smith. All were in Favor.

## Next Board Meeting

May 26, 2021 6:30pm