

Fowlerville District Library Board of Trustees Meeting

September 22, 2021 6:30pm

- I. Call to Order:
 - a. Call to order was made by Landek-Salgado at 6:30pm
- II. Roll Call: Swain-Kuch-Absent, Ridenour-Present, Kernozek-Present, Woods-Present, Smith-Present, D. Cornett-Absent, Landek-Salgado-Present.
- III. Approval of Agenda:
 - a. A motion to approve the September 22, 2021 agenda as amended was made by Woods, and 2nd by Ridenour. All were in favor. Motion passes.
- IV. Shirley Bruursema, millage education:
 - a. Shirley Bruursema came this evening to give a brief presentation on how to run a millage campaign. Mrs. Bruursema suggested starting a Yes! Committee, to campaign for the millage. It was also stated that library trustees and library employees are not allowed to directly campaign for the millage while on library property or during their paid work hours but are allowed to volunteer for the Yes! Committee. Mrs. Bruursema also suggested that a trustee be on the board for the Yes! Committee as the treasurer. If we decided to go with Mrs. Bruursema to help manage the millage campaign, then she will help with what ever she can. She has never lost a millage election.
- V. Seth Penchansky, Daniels and Zermack Architects.
 - a. Seth Penchansky from Daniels and Zermack Architects came this evening to give a presentation for a proposal to remodel the library. Mr. Penchansky's plan is a 4-phase plan, 1-3 would be a planning phase, and phase 4 would be execution of the build. For phases 1-3 it was a rough estimate of \$15,000 to complete those phases. He will put together a proposal and present when the board is ready.
- VI. Call to the public:
 - a. No public spoke during the call to the public.
- VII. Approval of Minutes:
 - a. A motion was made by Kernozek to approve the August 25, 2021 open session minutes and was 2nd by Smith. All were in Favor. Motion passes
 - b. A motion was made by Ridenour to approve the August 25, 2021 closed session minutes and was 2nd by Smith. All were in Favor. Motion passes.
 - c. A motion was made by Smith to approve the August 28, 2021 open session special meeting minutes and was seconded by Woods. All were in favor. Motion passes.
- VIII. Financial Report, Approval of Bills:
 - a. A motion was made by Landek-Salgado to approve the amended July 1, 2020- June 30, 2021 Financial Report and was 2nd by Woods. All were in favor. Motion passes

- b. A motion was made by Kernozek to approve the August 25, 2021 Financial Report and was 2nd by Ridenour. All were in favor. Motion passes.
 - c. A motion was made by Kernozek to approve the September 22, 2021 Financial Report and Bill amount of \$57,759.01 and was 2nd by Woods. All were in favor. Motion passes.
- IX. Directors Report.
- a. Director Peters reported that with all the rain new bad leaks have been reported in the west wall. She hired a repair man, David Tyle, to come in and repair the cracks above the west-side doors and the leaks have since improved but we will need to mason seal and paint all the building by winter. Director Peters was given a quote of \$600-\$700 to paint the west wall of the building. David Tyle suggested that the back employee entrance landing should be capped, as water is destroying the concrete underneath the entrance and quoted \$300.
 - b. The new Storytime and Fall programs have started and the marketing for this has gone out.
 - c. The parent café will be meeting at the library in October and November.
 - d. The program room will be open to the public to book for use. So far Awesometism has the room booked for monthly meetings, a girl scout troop is looking into using the room for meetings and another group is looking at using the room as well.
 - e. Sharon's heating and cooling company is now being used to fix some of the issues the A/C unit has had.
 - f. Winter program planning has begun.
- X. Committee Reports:
- a. Sign Committee (Smith and Swain-Kuch)
 - i. Smith reported there was no update this month.
 - b. Building Committee. Ridenour resigned from the building committee. Kernozek was appointed to take Ridenour's place. The building committee is now Woods, Kernozek and Landek-Salgado.
 - c. Survey Committee. Swain-Kuch resigned from the survey committee via email on August, 26 2021. The survey committee is now Kernozek.
- XI. Old Business:
- a. Parking lot, re-striping/re-asphalting
 - i. Landek-Salgado made a motion to use Ace Parking Lot Striping to restripe the parking lot if it can be done ASAP before winter 2021, was 2nd by Woods. All were in favor. Motion passes.
- XII. New Business:
- a. Policy 601
 - i. Ridenour made a motion to approve Policy 601 as amended was 2nd by Kernozek. All were in favor. Motion passes.
 - b. Additional Monthly Board Meetings

- i. Woods made a motion to hold bi-monthly board meetings at 11 am on the 2nd Tuesday of every month starting on October 12, 2021 was 2nd by Ridenour. All were in favor. Motion passes.
 - c. Drug Testing Waiver
 - i. Director Peters is asking for a drug waiver for one employee, this employee is special needs and Director Peters is asking for a waiver for the employee to be exempt from doing the drug test as a courtesy. Director Peters is reaching out to the attorney and waiting on a call back from the employee's parent/guardian regarding the best course to take. The board will decide on the waiver at the October board meeting.
- XIII. Adjournment:
 - a. A motion to adjourn at 10:39pm on September 22, 2021 was made by Ridenour and 2nd by Kernozek. All were in favor. Motion passes.

Next Board meeting

October 12, 2021 at 11:00 am