

## Fowlerville District Library Board of Trustees Meeting

October 12, 2021 @11am

- I. Call to Order:
  - a. Meeting was called to order at 11:00am on October 12, 2021 by Landek-Salgado.
- II. Roll Call
  - a. Ridenour-present, Kernozek-present, Woods-present, Smith-absent, D. Cornett-absent, Swain-Kuch-present, Landek-Salgado-present.
- III. Approval of Agenda:
  - a. Kernozek made a motion to approve the October 12, 2021 agenda, 2<sup>nd</sup> by Woods. All were in favor. Motion passes.
- IV. Seth Penchansky, Daniels and Zermack Architect's Proposal
  - a. Seth Penchansky presented the Board with his formal proposal for the library remodel. The proposal consisted of detailed information on his 5-phase plan to achieve the desired look for the library.
    - i. Phase one consists of the Program Confirmation including an analysis of available data and comparative analysis. 2 site visits and assessing the building conditions.
    - ii. Phase two is Conceptual Design Alternatives which includes developing a preliminary conceptual alternative, a site visit and refinement of preferred design alternative.
    - iii. Phase three includes a project master plan. A 4<sup>th</sup> site visit and final schematic design plans.
    - iv. Phase four includes the preparation of the construction documents.
    - v. Phase five is construction administration.
  - b. The Board is free to add things and remove things they feel is necessary while working with Seth Penchansky.
  - c. The total fees and expenses that Seth Penchansky is predicting is \$21,300.
- V. Call to the Public:
  - a. None.
- VI. Approval of the September 22, 2021 Minutes:
  - a. Woods made a motion to approve the September 22, 2021 minutes as amended 2<sup>nd</sup> by Ridenour. Yay: Ridenour, Kernozek, Woods, Landek-Salgado Pass: Swain-Kuch Motion passes.
- VII. Committee Reports:
  - a. Strategic Planning Committee (Woods, Landek-Salgado)
    - i. The committee would like the Board's input on anything they would like to see implemented over the next 5 years.
    - ii. Will be bringing more information and potential plan to the October 27, 2021 board meeting.

- VIII. Old Business: None
- IX. New Business:
  - a. Architecture Firm Selection:
    - i. Woods made a motion to hire Daniels and Zermack Architects, 2<sup>nd</sup> by Kernozek, Yay: Ridenour, Kernozek, Woods, Landek-Salgado Pass: Swain-Kuch. Motion passes.
      - 1. Woods will remain the main contact for Seth Penchansky
  - b. First National Money Market Balance:
    - i. Woods made a motion to increase and maintain the balance in the First National Money Market Account to \$225,000 2<sup>nd</sup> by Ridenour. All were in favor. Motion passes.
      - 1. Woods made a mention that the interest rate in the First National Money Market Account is higher than the ICS account, that is why she is recommending the increase in the amount kept in the account.
  - c. Snow Removal
    - i. Kernozek made a motion to put an ad in the News and Views to request bids for snow removal for the 2021-2022 winter season with bids due by the October 27, 2021 Board Meeting, 2<sup>nd</sup> by Ridenour. Yay: Ridenour, Kernozek, Woods, Landek-Salgado Pass: Swain-Kuch. Motion passes.
  - d. Policy 219
    - i. Woods made a motion to approve 5 staff members to attend the virtual MLA conference starting on October 13, 2021, and readdress policy 218-219 at the October 27, 2021 board meeting 2<sup>nd</sup> by Ridenour. All were in favor. Motion passes.
- X. Adjournment
  - a. Motion made by Kernozek to adjourn the October 12, 2021 Board meeting at 12:26pm, 2<sup>nd</sup> by Woods. All were in favor. Motion passes

## Next Board Meeting

October 27, 2021 @6:30pm