

Fowlerville District Library Board of Trustees Minutes

December 14, 2021 11am

I. Call to Order:

- a. Meeting was called to order on December 14, 2021 at 11:02 am in the Fowlerville District Library program room by Landek-Salgado.

II. Roll Call:

- a. Woods-present, Helfmann-present, D. Cornett-absent, Swain-Kuch-present, Ridenour-present, Kernozek-present, Landek-Salgado-present.

III. Approval of Agenda:

- a. Kernozek made a motion to approve the agenda as amended, was 2nd by Ridenour. All were in favor. Motion passes.

IV. Call to the Public:

- a. No one spoke during call to the public.

V. Approval of the November 9, 2021 Minutes:

- a. Kernozek made a motion to approve the November 9, 2021 minutes as amended. 2nd by Ridenour. All were in favor. Motion passes.

VI. Financial Report, Approval of Bills:

- a. Woods made a motion to approve the bills in the amount of \$49,970.36, 2nd by Kernozek. All were in favor. Motion passes.

VII. Library Directors Report:

- a. Total number of patrons this month was 2,982, which is about a 400 patron increase.
- b. Tiktok followers are up to 38,400, which is up from just 1,448 followers in August.
- c. Overdrive circulation numbers are increasing.
- d. Met with the architect with Woods, Kernozek and Landek-Salgado, and went over ideas we had for the library. The architect also talked with the employees about what they would like to see in the plans for the remodel of the library.

VIII. Committee Reports:

- a. Survey Committee (Kernozek)
 - i. Kernozek gave all the board members a copy of the student survey that will be going out in January to high school and middle school kids. Kernozek asked the board to look over the survey and give feedback and suggestions.
- b. Sign Committee (Swain-Kuch)
 - i. The sign has electricity running to it, but it is unknown if the electricity works.
 - ii. It was recommended by Chief Tyler at the Fowlerville Police Department that we do not put up a scrolling sign, as it can be a distraction to drivers.
 - iii. The trees by the library sign that is already up cannot be removed according to the village.

- iv. The sign is allowed to be lit up with lights.
 - 1. Helfmann suggested that instead of considering a scrolling sign, have it so that a new program was shown every hour, as not to distract drivers but also get the library information out into the public.

IX. Old Business:

- a. No old business to report.

X. New Business:

- a. Public Library Association Conference, March 23-25, 2022
 - i. Landek-Salgado and Kernozek are interested in attending this conference, along with four Fowlerville District Library employees who showed interest in going.
 - 1. Storm Kopitsch has been nominated by Director Peters for the Mover and Shakers Award, awarded at the PLA Conference.
- b. PayPal Linked Bank Account:
 - i. Helfmann made a motion to have a PayPal linked bank account, 2nd by Swain-Kuch. All were in favor. Motion passes.
- c. Employee Medical, Dental, and Vision Renewals:
 - i. Medical insurance premiums increased 9.4%.
 - 1. Woods made a mention that we have 3 options for the medical expense increase.
 - a. 1. Library pays the 9.4% increase.
 - b. 2. Change policy to pay the same amount but the deductible would go up (current deductible is \$1,500).
 - c. 3. Spilt the difference with the employees. She suggested doing a 70/30 split instead of the 80/20 split.
 - 2. Swain-Kuch made a motion to keep the same benefits and the library pays the 9.4% increase. There was no 2nd. Motion fails.
 - 3. Landek-Salgado made a motion to keep the same policy with the library paying 75% of the premium and the employee paying 25% of the premium. Making the split 75/25. 2nd by Woods. Landek-Salgado-aye, Ridenour-aye, Woods-aye, Helfmann-aye, Kernozek-aye, Swain-Kuch-nay. Motion passes.
- d. Director Evaluation:
 - i. Director Peters requested a closed session meeting.
 - ii. Landek-Salgado moved that the Board meet in closed session under section 8(a) of the OMA to consider the periodic personnel evaluation of Director Peters. 2nd by Kernozek. All in Favor. Motion passes.
 - iii. The Public left the meeting room and the Board moved to closed session at 12:02 pm.
 - 1. Open meeting resumed at 12:47 pm.
- e. Board Meetings:

- i. Swain-Kuch made a motion to not be paid for the Tuesday morning Board meetings on the taxpayers' dime was 2nd by Kernozek. Swain-Kuch- aye, Kernozek-nay, Ridenour-nay, Woods-nay, Helfmann-nay, Landek-Salgado-nay. Motion fails.
 1. Swain-Kuch made a request that it be added to the minutes that she wishes not to be paid for the Tuesday Board meetings.
 - a. Helfmann made a notable mention that this might not be legal and Swain-Kuch will have to just donate the money back to the library.

XI. Presidents Report:

- a. Landek-Salgado gave a president's report this month.
 - i. The auditors will be at the January 11, 2021 board meeting
 - ii. Some members of the Fowlerville Community Theater inquired about the book sale area.
 1. Landek-Salgado made a motion to allow the Fowlerville Community Theater to use the unused booksale area for their rehearsal space after signing a waiver 2nd by Woods. Landek-Salgado-aye, Ridenour-aye, Woods-aye, Kernozek-aye, Helfmann-aye, Swain-Kuch-nay. Motion passes.

XII. Adjournment:

- a. Motion to adjourn at 1:01pm on December 14, 2021 was made by Ridenour, and 2nd by Kernozek. All were in favor. Motion passes.

Next Board Meeting

December 29, 2021 at 6:30pm