

FOWLERVILLE DISTRICT LIBRARY

BOARD OF TRUSTEES MINUTES

Date: 3-2-20

I. Meeting was called to order at 6:00 p.m. by David Campbell .

Present: Campbell, Plummer, Ridenour, Schaffer, Spalding, Woods.

Not Present: Gioia.

Staff Present: Natalya Anton, Jennifer Kulman.

II. Opening remarks by Campbell. He states that moving forward, communication by the Board is key to success at the Library.

III. Call to Public: Doug Cornett, Mike Grimm, Paul Harmon, Ann Dennis and Katie Pikkarainen each spoke in turn. Campbell responds that the Board understands the concerns of the public and wants to move in the right direction.

IV. Approval of Agenda: Campbell requested the review of Policy 603.1 be added to the agenda. Motion made by Spalding to approve amended agenda, seconded by Ridenour. Motion carried.

V. Approval of Minutes: Motion made by Campbell to make the following changes to the 1-28-20 minutes: change “the Library has been stagnant” to “the Library Board has been stagnant.” Correct two spelling errors. Motion made by Woods to accept the amended minutes, seconded by Schaffer. Motion carried. Motion made by Ridenour to accept the 2-2-20 special meeting minutes, seconded by Spalding. Motion passed.

VI. Approval of Financial Report and Approval of Bills: Motion made by Spalding to accept the financial report and payment of bills of \$47,942.05 seconded by Ridenour. Motion carried.

VII. Director’s Report presented by Interim Director Natalya Anton.

VIII. Committee Reports: Director Search Committee reported that they are working with Claire from the State of Michigan to put together a comprehensive

list of our requirements. They plan to have the job listing ready by the next board meeting.

Old Business

A. Water issues-

1. Estimate from J. Mills Plumbing for new toilets in public bathroom and solenoid for Elkay drinking fountain in the amount of \$1,437.00.
2. Ed Fairfield didn't think replacement of toilets was needed and only washers should be replaced. He also pointed out that the water heater is not up to code.

B. Tuck pointing the back of the Library: one quote was received by Allied Engineering Solutions.

1. Scope of work: Interior masonry tuck-pointing (85x14 & 28x14) – Total estimated price: \$5,650.00.
2. Block sealer painting: Total estimate: \$4,750.00.

Work duration- allow up to five workdays to include prep, work and clean up.

It was suggested that we get another quote from a local company.

New Business:

- A. Campbell doesn't believe that former Director Beth Lowe will return. He tried unsuccessfully to talk her into staying, and urged her not to resign. Beth attended the PLA conference in Nashville, Tenn. that the Library had already paid for. She did not attend as a representative of the Fowlerville District Library. This gesture was to show that the Board of Trustees wishes her success. Campbell motions that the conference be treated as a severance gift to Beth from the Board. Spalding seconds. Motion passed.
- B. Policy 603.1 "Mass Illness" has been updated, previously from 2009. The Board asks Anton to find out what other libraries are doing and tables the decision for next meeting.
- C. The Board discusses the feasibility of moving the Board meeting from Tuesday to Wednesday for the rest of the calendar year. Spalding

motions that meetings be held the fourth Wednesday of each month at 6:30 pm, with the exception of Nov and Dec, which will be the third Wednesday at 6:30 pm. Plummer seconds. Motion passed.

- D. David Campbell suggests that the Library may want to invest in a defibrillator. Campbell asked Anton if she would gather more information on the cost of the equipment and staff training.
- E. Campbell feels we should have one board member acting as the official Board Spokesperson in charge of making announcements, speaking to the press. Schaffer made a motion that the Board President should be the spokesperson. The President will speak on the Boards behalf with the Boards recommendation and approval on what needs and should be said. Plummer seconds. Motion passed.
- F. Campbell suggests a one day planning retreat for the entire Board, to plan ahead and spend some time figuring out a strategic plan. They will try to choose a date in April/May.

Adjournment: Spalding moved the meeting be adjourned, seconded by Plummer. Motion carried. Meeting adjourned at 6:59 p.m. Next meeting is March 25, 6:30 p.m.

Secretary- Terri Ridenour

Recording Secretary- Jennifer Kulman