

Fowlerville District Library

Board Of Trustee Minutes

June 24, 2020

I. Call to order - Campbell called the meeting to order at 6:30pm.

Present- Campbell, Plummer, Ridenour, Salgado, Spalding, Woods.

Not Present_- Gioia

II. Opening Remarks - Campbell said we have a lot to go over this month. We have a new Trustee, budget, newsletter and new phone system.

III. Approval of Agenda – Plummer made a motion to approve the agenda as amended. 2nd by Woods. Motion carried.

Amendment – Add the resignation of Carl Shaffer to V. on the agenda.

IV. Approval of Minutes – Spalding made a motion to approve the minutes. 2nd by Plummer. Motion carried.

V. Trustee - Carl Shaffer had to resign from the board due to moving out of the Fowlerville school district. The board would still like to use Carl as a consultant for the library.

- Campbell made a motion to accept Shaffers resignation. 2nd by Plummer. Motion carried.

- Melissa Landek-Salgado was interviewed Jan. 23, 2020 by the Trustee Committee. We kept all applications from those who applied for the Trustee position. We had sent a letter to thank them for their interest and let them know we were holding their applications for future openings.

- Woods made a motion to accept Melissa Landek-Salgado as the new Trustee. 2nd by Ridenour. Motion carried. Salgado was sworn in and welcomed as a new trustee.

VI. Call to the public - Mary Grimm told us about her book that was on Facebook Live on the 25th of June.

VII. Approval of Bills – Woods made a motion to pay the bills in the amount of \$40,462.15. 2nd by Spalding. Motion carried

-Campbell stated he and Plummer would sign checks after the meeting.

- Ridenour questioned the amount of the Detroit Edison bill since the library has been shut down for 3 months due to Covid-19. Jen K. pulled the bills from last year for comparison.

VIII. Interim Directors Report - Anton gave report of last months activities.

IX. Old Business – None

X. New Business

A. Tuck pointing –Jeff Elliott gave a quote of \$ 7,800.00. Campbell made a motion to accept the quote in the amount of \$7,800.00. 2nd by Plummer. Motion carried.

B. Director Committee Report – Ridenour has completed the Job Description for a new Director. Campbell and Ridenour went over the job description to make sure we had everything covered before it is posted. Woods replaced Shaffer on the Director Committee. Ridenour hasn't been able to get ahold of Clare at MSL for help on posting to library sites.

C. Budget for 2020 -2021 - Spalding made a motion to approve the Budget for 2020-2021 in the amount of \$ 845,200.00 . 2nd by Plummer. Motion carried.

Finance committee - Campbell, Plummer and staff members Tally, Jen K. worked on the 2020-2021 budget. Before the budget was approved Campbell went over several of the changes that were made to this year's budget. Campbell stated that the budget was not set, he realizes that the board will have to make adjustments.

1. They changed the automatic 5% annual pay increase to 2.5% after a yearly evaluation is completed by the director.
2. They did not include Penal fines or State Aid money in the budget.

XI. Adjournment – Woods made a motion to adjourn the meeting at 7:45 pm. 2nd by Ridenour. Motion carried.

Submitted by:

Terri Ridenour – Board Secretary

Next Board Meeting

July 22, 2020 at 6:30 pm