

District Library Board of Trustee Meeting Minutes

November 17,2020

Call to order - Ridenour called to order at 6:30 p.m.

Present- Ridenour,Woods,Plummer, Salgado, Smith

Not Present- Gioia

Staff Present- Anton

Opening Remarks- Ridenour motions for Salgado act as temporary President , Woods 2nds.

Motion carried.

Call to the Public- Jen M, Mary Hudson, Megan Swain

Audit Report- Greg Clum unable to attend.

Approval of Agenda- Salgado made motion to approve the agenda, Smith 2nd. Motion carried.

Board Member Resignation -

A. Rideour read a letter from Campbell. Campbell stated that he was resigning from the board due to personal events that have conspired to make my continued participation untenable. Woods made a motion to accept David Campbells resignation. 2nd by Salgado.

B. Plummer presents her own resignation and a copy of emailed(to Plummer) resignation from Jim Gioia. Smith motions to accept Jim Gioia resignation. Ridenouir motions to wait until Gioia is contacted 2nd by Woods . Gioias resignation is not accepted. Salgado made a motion to accept Plummers resignation. Woods 2nd. Motion carried.

Approval of Minutes Salgado motions to approve the minutes for Oct 28, 2020 as amended.

Woods 2nds.motion carried.

- a. Oct 28,2020 amended : change not sure if any parents opted out from no parents opted out
- a) Nov 13,2020- review at next meeting

Approval of bills-

Salgado made a motion to approve the bills in the amount of 39,406.25. 2nd by Woods.

Motion carried.

Discussion: Update Web.com on Discover and remove Lowe as contact on Discover card.

Remove Beth from Amazon account.

Salgado made a motion to have a new check issued with a properly worded request for MERS study readied . Woods 2nd . motion carried.

b) Woods request timesheets/payroll from Kulman.

Committee Reports- none

Interim Director's Report-Discuss Covid changes to library due to most recent Health and Human Services Order. Staff those who can work from home must. Patrons will continue to have curbside, scheduled visits by appointment per household, computer use by appointment (30 mins) and 10 free copies of items, to be picked up in the vestibule.

Old Business-

a) Review and Approval of 200 Policies

1. Salgado made a motion to approve policy #200 as amended. 2nd by Woods.
Motion carried. Effective Nov.17, 2020
2. Salgado made a motion to approve policy# 201 as amended. 2nd by Woods.
Motion carried. Effective Nov. 17,2020.
3. Salgado made a motion to approve policy #202 as amended. 2nd by Smith.
Motion carried. Effective Nov. 17, 2020
4. Woods made a motion to approve policy #203 as amended. 2nd by Salgado.
Motion carried. Effective Nov. 17,2020.
5. Policy # 204 reviewed . no changes. Nov. 17, 2020

6. Salgado made a motion to approve policy #205 as amended.2nd by Smith.
Motion carried .Effective Nov. 17,2020.
7. Policy #206 reviewed. No changes. Effective Nov. 17,2020.
8. Salgado made a motion to approve policy #207 as amended.2nd by Smith.
Motion carried. Effective Nov. 17,2020.
9. Policy #208 .Reviewed. No changes. Effective Nov. 17,2020.
10. Woods made a motion to approve policy # 209 as amended. 2nd by smith.
Motion carried. Effective Nov. 17,2020.
11. Salgado made a motion to approve policy #210 as amended.2nd by Smith.
Motion carried. Effective Nov. 17,2020.
12. Woods made a motion to approve policy # 211 as amended. 2nd bySmith.
Motion carried. Effective Nov. 17, 2020.
13. Woods made a motion to approve policy # 212 as amended. 2nd by ridenour.
Motion carried. Effective Nov. 17,2020.
14. Salgado made a motion to approve Policy #213 as amended. 2nd by Smith.
Motion carried. Effective Nov. 17, 2020.
15. Policy # 214 reviewed. No change. Effective Nov. 17,2020.
16. Policy # 215 reviewed. No change. Effective Nov. 17,2020.
17. Salgado made a motion to approve policy # 216 as amended.2nd by Ridenour.
Motion carried. Effective Nov. 17,2020.

New Business-

- a) Woods made a motion to have Mark Volante the remainder of Campbell's term.
2nd bySmith. Motion carried.

- b) Ridenour nominates Salgado for president until election of new officers, Smith 2nds. Motion carried
- c) .Ridenour made a motion for Woods to be Vice President.2nd by Smith. Motion carried.
- d) Salgado made a motion to add Nov.23 and 24 dates to the regularly scheduled board meetings. 2nd by ridenour. Motion carried.

Adjournment-Woods made a motion to adjourn the meeting at 9:06 pm .Saldago 2nds motion carried.

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Recording Secretary- Trustee Becca Smith

Secretary- Terri Ridenour

