

Fowlerville District Library Trustee Meeting

December 15, 2020 (Zoom)

I. Call to Order – Salgado called meeting to order at 6:30 p.m.

Present- Ridenour, Salgado, Smith, Woods. *Not present-* Gioia *Staff Present* -Anton

II. Opening remarks- Salgado stated: This board meeting is being held electronically to remain in compliance with the MDHHS revised emergency order.

III. Approval of Agenda- A motion was made by Woods to approve the agenda as amended. 2nd by Ridenour. All in favor: Ridenour-yes Salgado-yes Smith- yes Woods -yes . Motion carried.

Amendment: 1. Add to Old Business, d. MERS Valuation Results.

2. Add to Committee Reports c. policy 221-227.

IV. New Trustee - Smith made a motion to accept Diane Kernozek to fill Campbell’s remaining 2year term. 2nd by Woods. All in Favor: Ridenour-yes Salgado-yes Smith-yes Woods-yes. Motion carried. Diane was sworn in by Salgado. (Diane will sign papers on Weds.)

V. Approval of Minutes-

a. November 13, 2020 - Woods made a motion to approve 11-13-20 minutes as amended. 2nd by Salgado. All in Favor: Kernozek-yes Ridenour-yes Salgado-yes Smith-yes Woods-yes. Motion carried.

Amendment: Under committee reports remove B-3.

b. November 17, 2020 - Salgado made a motion to approve the 11-17-20 minutes as amended. 2nd by Woods. All in Favor: Kernozek-yes Ridenour-yes Salgado-yes Smith-yes Woods-yes. Motion carried.

Amendment: Under opening remarks change- Ridenour motions for Salgado to Salgado motions for Ridenour.

c. November 23, 2020- Woods made a motion to approve the 11-23-20 minutes. 2nd by Smith. All in Favor: Kernozek-yes Ridenour-yes Salgado-yes Smith-Yes Woods-yes. Motion carried.

d. November 24, 2020- Smith made a motion to approve the 11-24-20 minutes. 2nd by Ridenour. All in Favor: Kernozek-yes Ridenour-yes Salgado-yes Smith-yes Woods-yes. Motion carried.

e. December 1, 2020- Woods made a motion to approve the minutes as amended. 2nd by Smith. All in Favor: Kernozek-yes Ridenour-yes Salgado-yes Smith-yes Woods-yes. Motion carried.

Amendment: Under Library Director Offer, 3rd bullet change resend to correct spelling of rescind.

VI. Call to public- None

VII. Financial Report, Approval of Bills - Woods made a motion to pay the bills in the amount of \$45,222.68. 2nd by Ridenour. All in Favor: Kernozek-yes Ridenour-yes Salgado-yes Smith-yes Woods – yes. Motion carried. Ridenour and Woods will sign checks on Weds. at Library.

Salgado made a motion to remove line item 000-726 Holiday Gifts & Misc. from the budget and move the \$3,000 to 000-915 Dues, Fees and Membership. 2nd by Ridenour.

All in Favor: Kernozek- yes Ridenour-yes Salgado-yes Smith-yes Woods-yes. Motion carried.

Reason: *Michigan Municipal League Information- from the “ Handbook for Municipal Officials” pg. 98

VIII. Interim Directors Report - Reviewed activities from last month.

IX. Old Business-

a. Library Director Offer – Candidate A accepted the offer. She will start on Jan.4th 2021. Ridenour made a motion to stop Anton’s Interim extra pay on Dec.25, 2020. 2nd by Woods. All in Favor Kernozek- Ridenour-yes Salgado-yes Smith-yes Woods-yes Motion carried.

b. Greg Clum –Audit report on Jan 27,2021 at 6:30 pm.

c. Remote work Policy during pandemic – 603.2b review. Salgado made a motion to approve policy 603.2b as amended. 2nd by Woods. All in Favor: Kernozek-(lost service) Ridenour-yes Salgado-yes Smith-yes Woods-yes. Motion carried.

Amendments – Add in “after policy expires equipment will be returned to the FDL.” Add equipment log.

d. MERS Evaluation Results- See report

X. New Business

a. Discuss MERS for new hires/rehires- A projection study is required to close to new hires/rehires. Woods made a motion to close MERS to new hires /rehires and to do the required projection study. 2nd by Ridenour. All in Favor: Kernozek-(lost service) Ridenour-yes Salgado-yes Smith-yes Woods-yes. Motion carried.

b. MERS Addendum – Ridenour made a motion for Salgado to submit the MERS addendum from Sept. meeting.2nd by Smith. All in Favor: Kernozek (dropped) Ridenour-yes Salgado-yes Smith-yes Woods-yes. Motion carried.

c. Health Insurance – All employees are able to purchase Vision/dental at full cost. Woods made a motion to select vision, dental and the BCN \$1,500 Gold health plan; 80% covered by FDL for full time employees. 2nd by Ridenour. All in Favor: Kernozek-(dropped) Ridenour-yes Salgado-yes Smith-yes Woods-yes. Motion carried.

d. Section 125 cafeteria plan - Woods made a motion to have lawyer draw up cafeteria plan.2nd by Smith. All in Favor: Kernozek-(dropped) Ridenour-yes Salgado-yes Smith-yes Woods-yes. Motion carried.

e. 2021 Regular Meeting Schedule- Salgado made a motion to move meeting schedule to Jan. meeting and to add Jan. 12 and Jan. 26th for the Jan.2021 meetings. 2nd by Woods. All in Favor: Kernozek-(dropped) Ridenour-yes Salgado-yes Smith-yes Woods-yes. Motion carried.

XI. Committee Reports-

a. Employee Handbook- Woods made a motion to approve Employee Handbook as amended. 2nd by Smith. All in Favor: Kernozek- dropped Ridenour-yes Salgado-yes Smith-yes Woods-yes. Motion carried.

b. Policy 217,218,219,220,623- Smith made a motion to approve revised policies 217-220 effective date Dec. 15,2020. 2nd by Woods. All in Favor: Kernozek- dropped Ridenour-yes Salgado-yes Smith-yes Woods –yes. Motion carried.

Woods made a motion to approve policy 623 as presented along with working roles. 2nd by Salgado. All in Favor: Kernozek-dropped Ridenour-yes Salgado-yes Smith-yes Woods-yes. Motion carried.

c. Policy 221-227- Woods made a motion to add policies 221-227 back to policy book. 2nd by Ridenour. All in Favor: Kernozek-dropped Ridenour-yes Salgado-yes Smith-yes Woods-yes. Motion carried.

XII. Adjournment- Woods made a motion to adjourn at 8:36 pm. 2nd by Smith. All in Favor: Kernozek- (Dropped) Ridenour-yes Salgado-yes Smith-yes Woods-yes. Motion carried.

Respectfully Submitted by: Board Secretary, *Terri Ridenour*

Next Board Meeting

Jan. 12th 2021 at 7:00 p.m.