

Fowlerville District Library Board of Trustees Minutes

March 24,2021

- I. Call to Order:
 - a. Meeting was called to order at 6:36pm on March 24,2021 by Landek-Salgado
- II. Roll Call:
 - a. Landek-Salgado-Present Ridenour-Present Woods-Present Kernozek- Present Smith- Present D. Cornett- Present Swain-Kuch- Present
- III. Opening Remarks:
 - a. No opening remarks. Landek-Salgado did mention it was nice to be back in person.
- IV. Approval of Agenda:
 - a. Woods made the motion to approve the agenda. 2nd by Smith. All were in favor.
- V. Call to the Public:
 - a. Mark Ridenour volunteered to be a consultant on the improvements needed on the side yard and the barn. Mr. Ridenour brought along Tim Wiles, who is a specialist in barn restoration. Mr. Wiles mentioned there were possible grants available to help with the funding of the restoration, as well as community volunteers willing to help with making the Fowlerville Library become a place of destination. Mr. Wiles also had suggested the library take part in preserving the oral histories in the community with a video histories documentary of the elder members of the Fowlerville community. Director Peters then mentioned she would like a recording studio in the library, and this might be a good use of the recording studio.
- VI. Approval of Minutes:
 - a. March 3,2021 motion to approve the minutes from the march 3,2021 special meeting was made by Landek-Salgado and 2nd by Woods.
Roll Call: Landek-Salgado-Yes Ridenour-Yes Woods-Yes Kernozek-Yes Smith-Yes D. Cornett-Yes Swain-Kuch-No
 - b. March 3,2021 closed session motion to approve the minutes from the march 3,2021 special meeting close session was made by Ridenour and 2nd by Smith.
Roll Call: Landek-Salgado-Yes Ridenour-Yes Woods-Yes Kernozek-Yes Smith-Yes D. Cornett-Yes Swain-Kuch-No
- VII. Financial Report, Approval of Bills:
 - a. Approval of bills:
 - i. Motion to pay \$47,681.80 in bills was made by Woods and 2nd by D. Cornett. All were in favor.
 - b. Financial report:
 - i. A comment was made that Jen K. works to have the budget finalized by the board meeting. Swain-Kuch asked if it would be easier for her to

report figures based on the latest bank statement reconciliation. Woods would like more current data. It was agreed that the numbers may not reconcile exactly due to days of business on Monday and Tuesday of Board Meeting week.

- ii. Jen K. Voided checks that were for \$60 apiece to be corrected for the \$30 apiece as the board voted to not receive pay for the special meeting on March 3,2021.
- iii. Landek-Salgado questioned the MERS refund and Director Peters agreed to go through and print the numbers off to see where they all line up.
- iv. Director Peters mentioned that the contract budget line was over on contract labor and that the amended budget would have to be finalized if we are to go over budget on anything else.
- v. Swain-Kuch requested itemized attorney bill for any fees prior to the next meeting, as she believes it to be a sizeable bill. These bills will be available to view in the yellow folder.
- vi. Woods presented information to the Board on possibly moving the Library Investment Account from Fenton State Bank to First National Bank in Fowlerville. Woods stated that the interest rate at First National Bank was .4%
- vii. Motion was made by Woods and 2nd by Ridenour to move the Library Investment Account from Fenton State Bank to First National Bank in Fowlerville and close Fenton State Bank account.
- viii. Roll Call: Landek-Salgado-Yes Ridenour-Yes Woods-Yes Kernozek-Yes Smith-Yes D. Cornett-Yes Swain-Kuch-No

VIII. Library Directors Report:

- a. Director Peters said that physical circulation has increased, and audio books usage has decreased as the library has reopened.
- b. New software is in the works to make it easier to sign up for events, have waiting lists, as well as Tumble books for young children to be able to read.
- c. TLN will send out 4 techs next week to see about how the library can expand the WIFI in town out into the community as well as in the local parks. Director Peters mentioned that the hot spots have been a great asset to the community, and we may want to consider acquiring more.
- d. A new Youth Services Librarian has been hired. Her name is Storm. Jackie will be working with Storm to help to expand Story Time and the Summer Reading.

IX. Committee Reports:

- a. Survey Committee- Kernozek and Swain-Kuch submitted a sample survey for the targeted card holders of the library, as well as those who do not use the library. Discussion was had about using Social Media to reach out to the community, as well as mailing out surveys, an insert in the local paper, having them available at

the library, and sent home in the schools. Kernozek and Swain-Kuch will have them available for the next meeting to review.

X. Old Business: No old Business to report.

XI. New Business:

a. Shed:

i. D. Cornett gave a brief history about the shed. It was built in 1910 as a plumbing shop. D. Cornett mentioned he has 3 structural engineers' firms that he wants to bring out to look over the building and determine the viability of the building at no cost to the library. Landek- Salgado confirmed with D. Cornett that it was going to be no cost to the library and D. Cornett did confirm that it was at no cost to the library. D. Cornett said he will report back at the next meeting with any information.

b. Reopening:

i. No Reopening or Open House or Ceremonies will be held until the State of Michigan allows for full reopening of Libraries.

c. Lawn Maintenance:

i. Smith will contact Mr. Lusk at Fowlerville High School, about students who need community service hours and would be willing to do spring cleanup around the library.

ii. Landek-Salgado suggested to request bids on mowing, weed whipping, and spraying. Swain-Kuch said she will get the bid paperwork for the next meeting.

d. Re-Evaluation:

i. Director Peters re-evaluated the two employee's that did not receive the 2.5% in July of 2020.

1. Board went into deliberation about how to do the raises, should they start today, be retroactive back to January when Director Peters started or retroactive back to July 2020 when raises were given out.
2. Ridenour mentioned that she talked to the lawyer, and that the lawyer had recommended paying them retroactively to July 2020. Anyone is more than welcome to reach out to the lawyer for clarification.
3. Director Peters mentioned that after investigation she determined that the lack the raise for these two employees were not justified and there was cause for concern. Director Peters had also confirmed for the board that there was written documentation to confirm her investigation, as well as verbal acknowledgement as confirmation.
4. Board is worried about equality, and it's better to be proactive about it then to sit on it and it does not get rectified.

ii. Motion was made by Landek-Salgado for the 2 employees to retroactively receive a 2.5% raise from July 2020. Motion was 2nd by Ridenour. All were in favor.

XII. Adjournment: Smith made a motion to adjourn meeting at 8:57pm on March 24,2021 2nd by Woods. All were in favor.